

The Corporate Contributor

June 2009
Special edition

Industry Standards Organisation Global: +27 (0)12 811 2333 info@isoglo.com

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WSP, ATR REMINDER

This is a friendly reminder from Isoglo that unless special conditions exist the closing date for submissions of Workplace Skills Plans (WSPs) and Annual Training Reports (ATRs) is tomorrow, 30 June 2009.

Should you not submit your WSP and ATR on time your organisation will not qualify for a refund in terms of the grant structure of your SETA, i.e. neither for the mandatory nor the discretionary grant.

Please visit the website of your SETA today to ensure that you comply with all the requirements of submitting your WSP and ATR.

Following is a list of SETAs and their contact details should you require to contact them.

Should you require any assistance please feel free to contact us at:
+27 (0)12 811 2333 or by e-mail info@isoglo.com.

Name of Institution	Contact Person	Postal Address	Contact Details
AGRISETA Agriculture Sector Education and Training Authority	Mr Jerry Madiba (CEO) jerry@agriseta.co.za Mr. Machiel Van Niekerk (COO) Machiel@agriseta.co.za www.agriseta.co.za	P.O. Box 26024 ARCADIA 0007	Tel: (012) 325-1655 Fax: (012) 325-1624
BANKSETA Banking Sector Education and Training Authority	Mr. Max Makhubalo (CEO) temp@bankseta.org.za www.bankseta.org.za	P.O. Box 11678 VORNA VALLEY 1686	Tel: (011) 805-9661 Fax: (011) 805-8348
CETA Construction Education and Training Authority	Mr. Petrus Mawuku (CEO) ceo@ceta.co.za www.ceta.co.za	P.O. Box 1955 HALFWAY HOUSE 1685	Tel: (011) 265-5900/5904 Fax: (011) 265-5924/25 Tel No: 011 265 5912
CHIETA Chemical Industries Education and Training Authority	Ms. Kelebogile Dilotsolhe (CEO) ceo@chieta.org.za www.chieta.org.za	P.O. Box 961 AUCKLAND PARK 2006	Tel: (011) 726-4026 X 204 Fax: (011) 726-7777



Name of Institution	Contact Person	Postal Address	Contact Details
CTFL Clothing, Textiles, Footwear and Leather Sector Education and Training Authority	Mr PK Naicker (CEO) pknaicker@ctflseta.org.za www.ctflseta.org.za	P.O. Box 935 PINETOWN 3600	CTFL Office Tel: (031) 702-4482 Fax: (031) 702-4113
ESETA Energy Sector Education and Training Authority	Mr. Funamna Mankaye (Acting CEO) funamnam@eseta.org.za www.eseta.org.za	P.O. Box 5983 JOHANNESBURG 2000	Tel: (011) 689 - 5300 Fax: (011) 689 - 5340 Fax: (011) 689-5342/3
ETDP Education, Training and Development Practices	Ms. Nombulelo Nxesi (CEO) nombulelon@etdpseta.org.za www.etdpseta.org.za	Private Bag X105 MELVILLE 2109	Tel: (011) 628 5000 Fax: (011) 482 6419 ETQA Fax: (011) 482 6375 086 619 2752 Fax: (011) 482 5748
FASSET Financial and Accounting Services Sector Education and Training Authority	Ms. Cheryl James (CEO) cheryl.james@fasset.org.za www.fasset.org.za	P.O. Box 6801 CRESTA 2118	Tel: (011) 476-8570 Fax: (011) 476-5756
FIETA Forest Industries Education and Training Authority	Mr. Simangaliso Mkhwanazi (CEO) simangalisom@fieta.org.za www.fieta.org.za	P.O. Box 31276 BRAAMFONTEIN 2017	Tel: (011) 712-0600/1 Fax: (011) 339-1166 (011) 339 1160
FOODBEV Food and Beverages Manufacturing Industry Sector Education and Training Authority	Mr. Ravin Deonarain (CEO) ravind@foodbev.co.za www.foodbev.co.za	P.O. Box 245 GALLO MANOR 2052	Tel: (011) 253 7300 Fax: (011) 253 7333
HWSETA Health and Welfare Sector Education and Training Authority	Mr Corrie Smit (CEO) corries@hwseta.org.za www.hwseta.org.za	Private Bag X15 GARDEN VIEW 2047	Tel: (011) 607-6900 Fax: (011) 616-8939 ETQA FAX: 011 607 6979
INSETA Insurance Sector Education and Training Authority	Ms Sharon Snell (Acting CEO) sharons@inseta.org.za www.inseta.org.za	P.O. Box 32035 BRAAMFONTEIN 2017	Tel: (011) 544-2000 Fax: (011) 484-0862 Direct No. 011 544 2032 ETQA Fax: 011 484 9878 Direct No. 011 544 2018
ISETT Information Systems, Electronics and Telecommunication Technologies Sector Education and Training Authority	Mr. Oupa Mopaki (CEO) oupa.mopaki@isettseta.org.za www.isettseta.org.za	P.O. Box 5585 HALFWAY HOUSE 1685	Tel: (011) 207 2600 Fax: (011) 805 6833
LGSETA Local Government Sector Education and Training Authority	Mr. Sidwell Mofokeng (CEO) sidwellm@lgseta.co.za www.lgseta.co.za	P.O. Box 1964 BEDFORDVIEW 2008	Tel: (011) 456-8579 Fax: (011) 450-4948
MAPPP SETA Media, Advertising, Publishing, Printing and Packaging Sector Education and Training Authority	Mr. Bheki Zulu (CEO) bheki@mapppp-seta.co.za www.mapppp-seta.co.za	P.O. Box 5821 TYGERVALLEY 7536 P.O. Box 1258 PINETOWN 3600 P.O. Box 199 RIVONIA 2128	Tel: (021) 910 3001 Fax: (021) 910 3080 Tel: 031 566 2790 Fax: 031 566 1874 Tel: (011) 234 2311 Fax: (011) 234 2350
MERSETA Manufacturing, Engineering and Related Services Sector Education and Training Authority	Dr. Raymond Patel (CEO) rpatel@merseta.org.za www.merseta.org.za	P.O. Box 61826 MARSHALLTOWN 2107	Tel: (011) 551 5202 Tel: (011) 544 1300 Fax: (011) 484-4600 LETQA Manager Tel: 011 5515467 CEO Fax: 086 670 0037 ETQA Fax: (011) 484 4599 ETQA Fax: 0866 702 608



Name of Institution	Contact Person	Postal Address	Contact Details
MQA Mining Qualifications Authority	Mr Livhuwani Nengovhela (CEO) livhun@mqa.org.za www.mqa.org.za	Private Bag X118 Marshalltown 2107	Tel: (011) 832 1022 Fax: (011) 832 1041 Fax: (011) 832 1027 ETQA FAX: (011) 838 5400
PSETA Public Service Sector Education and Training Authority	Mr. Sipho Majombozi (Acting CEO) sipho@pseta.gov.za www.pseta.gov.za	Private Bag X916 PRETORIA 0001	Tel: (012) 641 6610/6612 Fax: (012) 641 6602 Tel: (012) 641 6619 ETQA Fax: 086 665 3873 Tel: (012) 641 6612
SASSETA Safety and Security Sector Education & Training Authority	Mr Zongezile Baloyi (CEO) zbaloyi@sassetta.org.za www.sassetta.org.za	P.O. Box 7612 HALFWAY HOUSE 1685	Tel: (011) 347 0200 Fax: (011) 805-6630/6632 ETQA FAX: 0866044009
SERVICES SETA Services Sector Education and Training Authority	Mr. Ivor Blumenthal (CEO) ivorb@serviceseta.org.za www.serviceseta.org.za	P.O. Box 3322 HOUGHTON 2041	SETA Tel: (011) 715 1800 Fax: (011) 726 4416 ETQA Fax: 011 726 4416 CEO Tel: (011) 276 9600 Fax: (011) 276 9650 Tel: 011 715 1800 Fax: 011 726 4416
TETA Transport Education and Training Authority	Ms Maphefo Matlala (CEO) simphiwe@teta.org.za www.teta.org.za	Private Bag X10016 RANDBURG 2125	Tel: (011) 781 1280 Fax: (011) 781 0200 (011) 886 2502 ETQA FAX: (011) 504 9252
THETA Tourism Hospitality and Sport Education and Training Authority	Mr Mike Tsotetsi (CEO) mike@theta.org.za www.theta.org.za	P.O. Box 1329 RIVONIA 2128	Tel: (011) 783 7235 Fax: (011) 783 7745 ETQA FAX: 086 505 3349
W&RSETA Wholesale and Retail Sector Education and Training Authority	Mr. Joel Dikgole (CEO) jdikgole@wrseta.org.za www.wrseta.org.za	P.O. Box 9809 CENTURION 0046	Tel: (012) 676 9000 Fax: (012) 665 2559 Call Centre: 0860 270 027





What Isoglo can do for yo!

We are a cost effective efficient source for world class standards in quality management, environmental protection (management), HIV Aids management in the workplace, quality standards in laboratory practice and the best standards in health and safety.

We provide an easy to use, effective Integrated Management System, inclusive of a Quality Management System (QMS), that is:

- based on Microsoft Office (no new software needed);
- compliant with **ISO protocols (9001, 14001, 17025, SANS16001, OHSAS 18001)**;

- moving you towards a paperless office, or;

We can implement:

- the **Integrated Management System** stand alone, or;
- any or all of the ISO protocols (**9001, 14001, 17025, SANS16001, OHSAS 18001**) to certification.

We provide:

- an auditing service in any or all of these protocols;
- accredited **training** in a number of fields for industry inclusive of mining, manufacturing, retail,

the services industry and many others with a particular focus on ISO Awareness and Auditor's training, Strata Control for the Mining Industry, Health, Safety and Risk Management, Environmental Protection, Mining and Geology training and many others.

We assist organisations to become accredited as training providers ensuring they meet all the standards of their relevant sector education and training authority.

Curlewis J cited with approval the following remarks of Wessels JP in the unreported case of R v Stephen (TPD) 12 July 1920:-

“In all cases where there is a contravention of an act or a regulation, whether directly or indirectly, the Owner and or Manager is held prima Facie liable. But, if he can show that he gave instructions to carry out these acts and regulations properly and that he interested himself in the matter to see that his orders were properly carried out, then he is not to be held responsible”.

To make sure you are prepared, contact Isoglo for assistance:

+27 (0)12 811 2333
info@isoglo.com



Integrated Management System; ISO 9001, 14001, 17025; OHSAS 18001; SANS 16000
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